

SAMPLE SCRIPT FOR PARTNER INTERVIEW ACTIVITY

Employer: “Hello, can I help you?”

Applicant: “Mr. /Ms. _____, my name is _____ and I am here to interview for the _____ position.”

Employer: “Yes, (applicant’s name), please have a seat at the table. Did you have any trouble finding the office or parking?”

Applicant: response

Employer: “Why are you interested in working for our company?”

Applicant: response

Employer: Select and ask five interview questions, one at a time, providing wait time for applicant’s responses.

Applicant: respond to all five interview questions

Employer: “Well, (applicant’s name), I believe I have all the information I need unless you have some questions. Thank you for coming to see me”.

Applicant: Note: If you are applying for a job where uniforms are worn, you may ask the following questions:

“Are uniforms required?” The type of business such as a fast food restaurant would prompt this question. If so, does the employee pay for them or are they provided?

Other questions might include:

“What are the company work hours?”

“Do employees work on weekends?”

Stop here to see how the applicant uses his or her skills to close the interview.