

# Stick Up Organization

---

Need an effective way to organize an activity or project? If so, “stick up” organization may be for you.

## **Materials needed:**

- sticky notes
- markers or pens
- chart paper
- or
- sticky note electronic program/app

## **Process:**

- Brainstorm each task that must be completed
- Write each task on a separate sticky note
- Place each sticky note on the chart paper in the order in which it should be completed
- Assign names to each task to determine who will complete it
- Add tasks or adjust their order as needed
- As each task is completed, check it off or take it off of the chart

